

Water Island Civic Association, Inc.

One Water Island
St Thomas, VI 00802-7800

Notice of 2012 Annual Meeting

The Annual Meeting of the Water Island Civic Association will be held **Saturday, January 21, 2012** in the Water Island Firehouse. Registration will begin at 8:30am, and the Meeting will commence at 9:00am.

Please find the following attached:

1. Meeting Agenda
2. Summary of 2011 Treasurer's Report
3. Proposed Slate of 2012 Officers and Member-at-Large / Voting Proxy Form and Ballot
4. Projected 2012 Budget

It is very important that any member who is unable to attend submit a proxy, which designates an individual who will represent them at the meeting. A quorum of voting members must be obtained in order to hold the Meeting. Please refer to the attached Proxy form.

Please contact any EC member if you have any questions. We look forward to seeing you at the Annual Meeting.

Mary Lynn Tucker,
Secretary



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Agenda- 2012 Annual Meeting

- Call to Order
- Opening Remarks – President Ray Lopez
- 2011 Annual Meeting Minutes- Mary Lynn Tucker, Secretary
- Treasurer’s Report- Mercy Blosser, Treasurer
- Auditor’s Report
- Committee Reports
 1. Membership – Robert Blosser, Chair
 2. Government Liaison – Joanne Bohr, Chair
 3. Outreach – Barbara Archibald, Chair
 4. Abandoned Vehicle Removal – Chuck Gidley, Chair
 5. Roads- Chuck Gidley, Chair
 6. Land Use – Chuck Gidley, Chair
 7. Roadsides- Jim Wilkinson, Chair
 8. Beach- Glen Petit, Chair
 9. Auction – Missy Petit, Chair
 10. Security – Joe Mancino, Chair
 11. Website – Jim Wilkinson, Chair
 12. Special on-line auction – Chuck Gidley & Mary Dunakey
- Old Business
 1. Ferry Dock Parking
 2. Deep Water Dock Dredging
- Announcement of voting procedures / Introduction of Tellers

- Report from Nominating Committee: Proposed 2012 Slate of Officers
- Election of 2012 Officers and Members-at-Large
- Introduction of New President
- Remarks by new President
- New Business
 1. By-Laws Proposals
 2. Other
- Presentation of 2012 Budget / dues and vote
- 2013 Nominating Committee
- Committee Chairs for 2012
- Announcements
- Adjourn



Water Island Civic Association, Inc.

Treasurer's Report - Year Ending 12/31/2011

Banco Popular

Opening balance as of 01/01/2011 **\$3,532.88**

Income: (+)

Abandoned Vehicles	750.00	
Auction	15,734.80	
Bank Charge Reimbursement	20.00	
Community Outreach	121.26	
Membership	17,250.00	
Miscellaneous	10.00	\$33,886.06

Expenses: (-)

Administration	1,794.88	
Auction	220.00	
Bank Charge - Check Order	91.30	
Beach	5,717.68	
Beautification	681.19	
Community Outreach	2,204.66	
Donation to WISAR	5,000.00	
Insurance	3,348.21	
Public Safety	1,388.98	
Roads/Dock	2,470.00	
Roadside	3,341.00	
Waste Management	1,481.75	<\$27,739.65>

Ending Balance as of 12/20/2011 **\$9,679.29**

Vanguard Prime Money Market **General** **Auction**

Opening balance as of 01/01/2011 **\$2,906.31** **\$42,156.85**

Income: (+)

Dividends (January through November)	2.13	17.62
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Expenses: (-)

Auction		1,768.22
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Ending Balance as of 12/20/2011 **\$2,908.44*** **\$40,406.25***

*Does not include December Dividends

Total All Accounts

Banco Popular	\$9,679.29
Vanguard General	2,908.44
Vanguard Auction	40,406.25
Total Checking/Saving	\$52,993.98

Auction Summary as of 12/20/2011

Income: (+)	\$15,859.80
Expenses: (-)	<\$ 3,149.42>
Net Income	\$12,710.38

Respectfully submitted,

Mercedes Blosser
Treasurer

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Proposed Slate for 2012 Executive Committee

President.....Kathleen Butler
Vice-President.....Joanne Bohr
Secretary.....Mary Lynn Tucker
Treasurer.....Mercy Blosser

Member at Large.....Karen Congero (serving 2nd of 2 year term)
Member at Large.....Barbara Archibald (serving 2nd of 2 year term)
Member at Large.....Erik Akerson (2 year term)
Member at Large.....David Roselle (2 year term)
Member at Large.....Mary Dunakey (1 year term)

Proxy and Ballot

As a Member in Good Standing of the Water Island Civic Association, I hereby appoint

with the power of substitution by proxy, to attend and vote on my behalf at the Annual Meeting to be held Saturday, January 21, 2012.

Member signature: _____ Date: _____

If you wish to cast a vote for a specific candidate(s), please circle the appropriate name(s) above and your proxy representative will cast that vote on your behalf.

Please note: Nominations can be accepted from the floor at the Annual Meeting. If a specific choice is indicated on this ballot, your proxy representative may not vote for any individual nominated from the floor for that position.

Please indicate below any additional instructions for your proxy representative:

Your vote is very important!
Please return this completed form as soon as possible, or go to the Member's Section of www.WaterIslandWICA.com and fill-in & submit this Proxy on-line.

Water Island Civic Association, Inc.

PROJECTED BUDGET FOR 2012

WICA fund sources: Banco Popular - Checking Account
 Vanguard Investment - General Account
 Vanguard Investment - Auction/Capital Improvement Account

Projected 2012 revenue: \$16,500.00 (110 WICA membership dues @ \$150.00)
 \$17,000.00 (Auction proceeds) ⁶
 \$33,500.00 Projected Total

Line Item	2011 Budget	% of Budget	Actual Expenses 01/03/2011 through 12/20/2011	2012 Budget (Projected)
Administration ¹	2,000.00	94%	1,886.18	2,000.00
Auction ⁶	5,000.00	63%	3,149.42	5,000.00
Beach ²	12,000.00	48%	5,717.68	6,000.00
Beautification	1,000.00	68%	681.19	1,000.00
Community Outreach ³	3,500.00	63%	2,204.66	2,000.00
Insurance	3,500.00	96%	3,348.21	3,500.00
Public Safety	2,000.00	69%	1,388.98	1,000.00
Removal of Vehicles/Boats	3,000.00	0%	0.00	0.00
Roads/Docks ⁴	5,000.00	49%	2,470.00	2,000.00
Roadsides	2,000.00	168%	3,341.00	2,000.00
Waste Management ⁵	2,000.00	74%	1,481.75	2,000.00
WISAR Donation ⁶	5,000.00	100%	5,000.00	0.00
	\$ 46,000.00	66%	\$ 30,436.30	\$ 26,500.00⁷

- 1 Administration expenses include Publications/Membership; Mailings; and catered breakfasts at the Annual Meeting and purchase of computer memory and a new printer.
- 2 Beach expenses include repair of swim buoys; removal of coconuts and dead fronds from all Palm trees, WICA's share of expenses in accordance with the MOU with Parks and Recreation. And, supplies and daily cleaning of the bathrooms.
- 3 Community Outreach includes a donation to the Breakfast with Santa Committee to purchase presents for the children, expense of food and \$500.00 donation to the Mary Coe benefit.
- 4 Roads/Docks expenses include lunches for the PWD work crews, gravel/grading of the dump road and paving/patching sections of roads.
- 5 Waste Management includes weekly removal of trash from mail depot on Water Island. Special removal of debris at the transfer site and lunch for some officials.
- 6 All Auction related Revenue/Expenses are applied to the Vanguard Investment – Auction/Capital Improvement Account
- 7 Proposed dues to remain at \$150.00 per family membership. Projected expenses that exceed actual income will be taken from WICA saving reserves. The By laws provide for: "In exceptional circumstances, the Executive Committee may authorize the expenditure of funds over and above the aggregate amount of budgeted items", by resolution this amount for 2012 is not to exceed \$7,000.00.



Water Island Civic Association, Inc.

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2011 Annual Meeting Minutes

On Saturday, January 22, 2011 the Annual Meeting of the Water Island Civic Association was held at the Firehouse. The meeting was called to order at 9:01 AM. Quorum confirmed with a majority of votes representing members and proxies received.

- Joanne Bohr, President opened the meeting with a welcome to all new and old members. All 2010 presiding Officers and At-Large members present except Joe Mancino. Invocation offered by Eddy Cheesborough, followed by memorial mention of Water Island citizens who died this year, and a moment of silence in their honor.
- Jackie Coleman read the Water Island Civic Association Mission/Vision Statement.
- President Joanne Bohr's opening remarks included a re-cap of events/accomplishments of 2010:

Feb.1, Hibiscus Society Meeting hosted

Feb.20, WICA Annual Auction

Mar.11, Town Meeting with DPNR Assistant Director, Roberto Tapia

Mar.15-25, Flamingo Bay boat census for DPNR conducted by WICA

April, brush pile clearing coordinated with Public Works

May 1, Senator Sprague visited

May 15, Senator Barshinger's town meeting on Water Island

June 17, unveiling of benches built by Bob Bohr & Mary Dunakey for Honeymoon Beach

June 27, WICA security awards given to Moose, Arthur Lafranchise, Billy Pratt, and Joe Mancino

June 30, Commissioner meeting on Honeymoon Beach to review beach needs

July 29, community service awards given to Stuart Butler and to Marion & Jim Wilkinson

Aug.30, Hurricane Earl struck, WICA worked with WISAR to get services restored around the island

Sept.5, WAPA repaired electricity, WICA coordinated this and paid for lunch for all repairmen
Sept.6, Dengue fever alert was responded to with more fogging by Stuart Butler
Oct. 2, Blue Island Divers did underwater cleanup of Honeymoon Bay, WICA provided lunch & other assistance
Oct.4, WICA E.C. voted to spend \$26,000 for road repair on Providence Hill
Dec.9, WICA included in VITEMA Alert System
Dec.15, Breakfast with Santa
Dec.27, abandoned car removal coordinated by Chuck Gidley with Administrator's Office
Jan.11, meeting between J. Bohr, M. Dunakey, and Assistant Postmaster Stevens to discuss mailbox issues.

- Gratitude was expressed to members of the Executive Committee, committee chairpersons, Bob Blosser (for coordinating dispersal of all communications), Chuck Gidley (for working with roads), Jim Wilkinson (for maintaining WICA website), and others who helped in many ways to protect and improve life on Water Island.
- For their service to Water Island Civic Association, special Recognition Awards will be given to Administrator Barbara Petersen and Public Works Commissioner Darryl Smalls.
- The minutes for the Annual Meeting of January 16, 2010 were presented. A motion was made to dispense with the reading of the Annual Meeting Minutes, and to be approved as written. Seconded. Motion passed by unanimous vote.
- Mercy Blosser presented the Treasurer's Report. A motion was made to accept the financial report as submitted. Seconded. Motion passed with unanimous approval. The Treasurer's Report for 2010 report is attached.
- Audit: Mary Lynn Tucker, Jackie Coleman, and Peggy Bennett presented a letter to the Executive Committee confirming that the 2010 financial records as presented were accurate and in accordance with standard accounting practices. Recommendation made that minutes from EC meetings be attached to invoice for approved expenses for fiscal year 2011. Moved to accept the Audit as presented. Seconded. Motion passed by unanimous approval.

Committee Reports

Abandoned Vehicle Removal: Chuck Gidley explained the process of tagging, moving, and storing or removing abandoned vehicles. Five vehicles were removed in the 12/27/10 clean-up. Two were put into the holding area for removal by owners who have paid \$250 to have them properly removed. The fenced area has been designated as the holding area for future removal at a cost of \$250 per vehicle. All abandoned vehicles outside of the secured area will be tagged by the St. Thomas Abandoned Vehicle Task Force and the owner will be fined and prevented from registering any additional vehicles.

Property Tax: Chuck Gidley reported that the received tax bills for 2006 were based upon 1998 property evaluations. New evaluations done 4 years ago are not in place yet. In June, bills should be received, but he was not sure whether they would be for 2007 or 2007-2008.

Land Use Committee: Chuck Gidley reported there has been no visible action by the VI Government on the Land Use Plan.

Roads/Roadsides: Chuck Gidley reported history of road repair, going back three years to pothole repair program. Ongoing relationship resulted in Commissioner Smalls placing \$500,000 in his budget for repair of roads on Water Island. This money became available in 2010, Caribbean Islands Paving was awarded the contract, and work was done this year. Additional work is planned to remedy some areas in the coming year. Jim Wilkinson reported that roadside crew was on Water Island three times this year, with two crews (ten men). This year they were here working for three months.

Website: Jim Wilkinson reported improvements have been made to the WICA website. The new section is updated constantly. It is visited an average of 25 times a day (9000 people/year). It is also being used to distribute annual meeting information and to enable off-island members to register their proxy.

Auction: Marion Wilkinson reported that again the auction was successful, generating \$16,000 in net income. She thanked all who made this possible. Her report is attached. This year's auction date is February 19.

Membership: Chair, Robert Blosser reported that membership was slightly down with a total of 103 members. This represents about 60% of potential members, so efforts should be made to get more residents involved. Membership Committee report is attached.

Beach: Chair, Mary Dunakey reported that Beach Committee conducted survey of all Water Island residents to determine what the community saw as needs. 25% return on survey indicated issues that set goals. Beach benches were added, Heidi organized her area with tables/umbrellas, and 100 feet on north end of beach was reclaimed for additional space. Recommendations for next year: 'Memorandum of Understanding' with Parks & Rec. will expire and will require action; suggest planting palms for future; working with Land Use to develop plan for drainage; and suggest that regular water testing is needed in Honeymoon Bay (it is not currently one of the 43 tested beaches). Complete report attached.

Outreach Committee: Barbara Archibald reported that WICA once again sponsored the Breakfast with Santa event. Department of Human Services was grateful and the event was a huge success. WICA also sponsored Christmas Dinner for three families through the agency. Barbara Archibald's report is attached.

OLD BUSINESS

Post office: J. Bohr reported that contract is up for bid in 2013. There will be 2 more stacks of boxes added for additional space. Continue to let post office know when you have problems/concerns.

Ferry dock parking: J. Bohr talked to Darryl Smalls about ferry dock parking. Suggestion made that U.V.I. students getting involved in plotting parking might help work to get done more expeditiously.

Dinghy dock repair: J. Bohr reported that this is an ongoing issue. Public Works has to be involved in solution to this problem.

Nominating Committee: Joanne Bohr presented the following tellers for the 2010 Annual Meeting: John Coleman and Wally Henshaw. Vice President Mary Dunakey presented the 2011 Slate of Officers. Request was made for any nominations from the floor.

President – Ray Lopez

Vice President – Stuart Butler

Secretary – Mary Lynn Tucker

Treasurer – Mercy Blosser

Member-at-Large – Wally Henshaw (serving 2nd of 2 years)

Member-at-Large – Helena Sudek (serving 2nd of 2 years vacated by ML Tucker)

Member-at-Large – Barbara Archibald (2years)

Member-at-Large – Karen Congero (2 years)

Member-at-Large – Nils Wessel (1 year)

Paper ballots distributed for vote, slate approved as proposed.

New officers and At-Large Members seated.

NEW BUSINESS

Remarks by New President: Ray Lopez gave introductory remarks. He asked that Joanne Bohr continue to be involved as Government Liaison. His ideas for the coming year include a signage program for the roads. He requested other suggestions and ideas be offered by membership.

2011 Budget Proposal: Ray Lopez presented the proposed 2011 budget. After discussion of each item, it was discussed that projected expenses exceed projected income. Therefore, to decrease budget, it was decided to take a line item vote. Amended budget by category:

Administration- \$2,000

Auction- \$5,000

Beach- \$12,000

Beautification- \$1,000

Insurance - \$3,500

Miscellaneous - 0

Community Outreach - \$3,500

Public Safety - \$2,000

Removal of vehicles/boats - \$3,000

Roads/docks - \$5,000

Roadsides - \$2,000

Waste Management - \$2,000
WISAR donation - \$5,000
TOTAL - \$46,000

Motion to accept revised budget. Seconded. Passed.

Beach use discussion: J. Bohr reported that Parks & Rec. had discussed collection of head tax of \$1/person to fund their department. Discussion about following up on having them contribute to taking care of beach. This will come under “Memorandum of Understanding” committee.

Dues: Motion made to have dues remain at \$150. Discussion followed. Vote unanimous to keep dues at \$150/family or individual.

Contingency fee: In past there has been a \$10,000 contingency fee set aside in budget for emergency and unforeseen expenses to be approved by Executive Committee. It was moved that this be reduced to \$5000. Seconded. Passed.

Nominating Committee for 2011: Vice President Stuart Butler (chair), Erik Ackerson, Sue Bubb. Motion to accept/Voted/approved.

Committee Chairs: Ray Lopez reviewed the following committees and the head of each. Anyone interested in assisting the committee, please contact the chair and let them know.

Abandoned Cars – Chuck Gidley, Chair

Auction Committee – Missy Petit, Chair; Mary Dunakey, Mercy Blosser

Beach Committee – Glen Petit, Chair

Gas Delivery –Kathy Butler

Government Liaison Committee – Joanne Bohr, Chair

Land Use Committee – Chuck Gidley, Chair

Membership – Bob Blosser, Chair

Nominating Committee –Stuart Butler, Chair; Sue Bubb, Erik Ackerson

Outreach Committee – Barbara Archibald, Chair

Post Office Liaison – Mary Dunakey, Joanne Bohr

Roads – Chuck Gidley, Chair

Roadside Committee – Jim Wilkinson, Chair

Security Committee – Joe Mancino, Chair

Solid Waste Transfer Site and Brush Pile –

Web Site – Jim Wilkinson

Additional Committees:

“Welcome Committee” proposed by Erik Ackerson. He’ll work on this along with Mary Dunakey and others under Outreach Committee.

Memorandum of Understanding Committee- Steve Rampino, Erik Ackerson, Jackie Coleman, Joanne Bohr

By-laws Revision Committee – Gwendolyn Stevens

A motion was made to adjourn the meeting. Seconded and vote taken with unanimous approval. Meeting was adjourned at 11: 17 PM.

Respectfully submitted,
Mary Lynn Tucker
WICA Secretary
January 30, 2011