



***Water Island Civic Association, Inc.***

One Water Island  
St Thomas, VI 00802-7800

**Notice of 2013 Annual Meeting**

The Annual Meeting of the Water Island Civic Association will be held **Saturday, January 19, 2013** at the Honeymoon Beach Pavilion. Registration will begin at 8:30am, and the Meeting will commence at 9:00am.

Please find the following attached:

1. Meeting Agenda
2. Summary of 2012 Treasurer's Report
3. Minutes of 2012 Annual Meeting
4. Proposed Slate of 2013 Officers and Member-at-Large / Voting Proxy Form and Ballot
5. Projected 2013 Budget

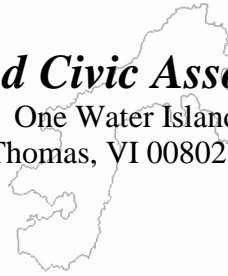
It is very important that any member who is unable to attend submit a proxy, which designates an individual who will represent them at the meeting. A quorum of voting members must be obtained in order to hold the Meeting. Please refer to the attached Proxy form.

Please contact any EC member if you have any questions. We look forward to seeing you at the Annual Meeting.

Mary Lynn Tucker,  
Secretary

# *Water Island Civic Association, Inc.*

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## **Agenda - 2013 Annual Meeting**

- Call to Order
- Opening Remarks – President Kathy Butler
- 2011 Annual Meeting Minute – Mary Lynn Tucker, Secretary
- Treasurer’s Report – Mercy Blosser, Treasurer
- Auditor’s Report
- Committee Reports:
  1. Abandoned Vehicles –
  2. Auction – Missy Petit, Chair
  3. Beach – Joe Worts, Chair
  4. Beautification – Mercy Blosser, Chair
  5. Government Liaison – Joanne Bohr, Chair
  6. Membership – Bob Blosser, Chair
  7. Outreach – Barbara Archibald, Chair
  8. Roads & Roadsides – Jim Wilkinson, Chair
  9. Security – Joe Mancino, Chair
  10. Website – Jim Wilkinson, Chair
  11. Welcome – Erik Ackerson, Chair
  
- Old Business
- Announcement of voting procedures / Introduction of Tellers
- Report from Nominating Committee: Proposed 2013 Slate of Officers
- Election of 2013 Officers and Members-at-Large
- Introduction of New President
- Remarks by new President
- New Business
- Presentation of 2013 Budget / dues and vote
- 2014 Nominating Committee
- Committee Chairs for 2013
- Announcements
- Adjourn



# *Water Island Civic Association, Inc.*

Treasurer's Report - Year Ending 12/14/2012

## **Banco Popular**

<b>Opening balance as of 01/01/2012</b>		<b>\$9,396.69</b>
Income: (+)		
Abandoned Vehicles	2,000.00	
Auction	22,895.03	
Bank - Return Check Charge		
Reimbursements	40.00	
Membership (107)	15,800.00	
Roadside - Sprat Bay for		
Pushback of Debris Pile	500.00	\$41,235.03
Account Adjustment:		
Transfer from Vanguard		
Auction Acct.	5,000.00	
Voided Check	100.00	\$5,100.00
Expenses: (-)		
Administration	1,876.37	
Auction	2,648.22	
Bank - Excess Transactions	61.25	
Beach	1,503.01	
Beautification	20.14	
Community Outreach	587.31	
Donation to WISAR	5,000.00	
Insurance	3,526.12	
Public Safety	91.94	
Roadside	1,655.50	
Vehical Removal	4,762.50	
Waste Management	1,230.00	<\$22,962.36>
Account Adjustment:		
Transfer to Vanguard		
Auction Acct.	15,000.00	<\$15,000.00>
<b>Ending Balance as of 12/14/2012</b>		<b>\$17,769.36</b>

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<u>Vanguard Prime Money Market</u>	<u>General</u>	<u>Auction</u>
<b>Opening balance as of 01/01/2012</b>	<b>\$2,908.54</b>	<b>\$40,407.09</b>
Income: (+)		
Dividends (January through November)	1.79	17.88
Account Adjustment:		
Transfer from Banco Popular		15,000.00
Voided Check – Uncollected by Red Cross	2,000.00	
Account Adjustment (-)		
Transfer to Banco Popular		5,000.00
<b>Ending Balance as of 12/14/2012</b>	<b>\$4,910.33*</b>	<b>\$50,424.97*</b>

\*Does not include December Dividends

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**Total All Accounts**

Banco Popular	\$17,769.36
Vanguard General	4,910.33
Vanguard Auction	50,424.97
<b>Total Checking/Saving</b>	<b>\$73,104.66</b>

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**Auction Summary as of 12/14/2012**

<b>Income: (+)</b>	<b>\$22,920.03</b>
<b>Expenses: (-)</b>	<b>&lt;\$ 7,680.61&gt;</b>
<b>Net Income</b>	<b>\$15,239.42</b>

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Respectfully submitted,

Mercedes Blosser  
Treasurer



## **2012 Annual Meeting Minutes**

On Saturday, January 21, 2012 the Annual Meeting of the Water Island Civic Association was held at the Firehouse. The meeting was called to order at 9:00 AM. Quorum confirmed with a majority of votes representing members and proxies received.

- Ray Lopez, President opened the meeting with a welcome to all new and old members. All 2011 presiding Officers and At-Large members present except Karen Congero. Invocation offered by Eddy Cheesborough, followed by memorial mention of Water Island citizens who died this year, and a moment of silence in their honor.
- President Ray Lopez's opening remarks included a re-cap of events/accomplishments of 2011:
  - ✓ Pavilion painted at the beach, with volunteer participation by members & visitors
  - ✓ Pavilion outdoor fans installed
  - ✓ Dinghy dock repairs coordinated by Wally Henshaw & Greg Stolmar...paid for by user contributions & WICA
  - ✓ Yard waste trash pile pushed back twice (winter and fall), with Sprat Bay Association contributing a portion of cost
  - ✓ Annual WICA Auction fundraiser
  - ✓ Pothole repairs by VI Government & VI Paving
  - ✓ White goods removed from transfer site & grading done at site
  - ✓ Grading of dump road
  - ✓ Coconut palm pruning & palapa roofs repaired at Honeymoon Beach
  - ✓ Annual Christmas Bazaar
  - ✓ Community Outreach Breakfast with Santa
  - ✓ Parking Lot at Philips Landing – plans for striping submitted
  - ✓ Post Office clean-up, painting, and lighting coordinated by Beautification Committee & volunteers
- The minutes for the Annual Meeting of January 22, 2011 were presented. A motion was made to dispense with the reading of the Annual Meeting Minutes, and to be approved as written. Seconded. Motion passed by unanimous vote.
- Mercy Blosser presented the Treasurer's Report. A motion was made to accept the financial report as submitted. Seconded. Motion passed with unanimous approval. The Treasurer's Report for 2011 report is attached.
- Audit: Jackie Coleman, Jean Rutt, and Peggy Bennett presented a letter to the Executive Committee confirming that the 2011 financial records as presented were accurate and in accordance with standard accounting practices. Moved to accept the Audit as presented. Seconded. Motion passed by unanimous approval.

## Committee Reports

**Membership:** Bob Blosser, chair, reported membership up to 117 from 103 in 2010. Attached report details eligible members, and percentage of owners, non-owners, Sprat Bay, and full-time residents.

**Government Liaison:** Chair Joanne Bohr reported work with Bureau of Motor Vehicles ensure inclusion of golf carts in the planned registration of WI vehicles (WICA had no role in the decision/action to register vehicles, only worked to protect rights of islanders to use golf carts & SMVs). Other interactions with VI Government included: Public Works approval of dinghy dock repair; Removal of deepwater dock dumpster; review of proposed road signage with Govt House (rejected, as does not meet legal requirements for sanctioned signs on Government property); assisted DPNR/PWD permit to dredge deepwater dock; and participated in WISAR grant for new rescue boat. Complete report attached.

**Outreach:** Barbara Archibald, chair, reported on Breakfast with Santa event, this year serving over 90 people. Thanks to Helena Sudek and her daughter, Jacqui, for being coordinating chefs.

Outreach funds were also used to make a donation to the medical fund for long-time WICA member, Mary Coe.

**Land Use:** Chuck Gidley, chair, reported on legislation which allocated land to be transferred to Housing Finance Authority (HFA) to be sold to veterans. Land has yet to be transferred to HFA.

Another issue is that DPNR has an ongoing effort to establish zoning districts through Territorial Planning Commission. Changes in Water Island zoning and more pertinent information will be published on the WICA website as it becomes available.

**Roads:** Chair, Chuck Gidley reported that VI Paving (Ken Floyd) donated men & material to put up guardrail at intersection of Fort Hill Road & dump road, and also graded dump road. Letter of appreciation sent. No further Government funded roadwork on the horizon.

**Abandoned Vehicles:** Chuck Gidley, chair, reported that no vehicles were removed from island this past year. Some are in storage behind the fence, and others at deepwater dock, ferry dock, around island, and Flamingo Bay which will be tagged and moved by St. Thomas Abandoned Vehicle Task Force (fine levied to registered owners) this coming year.

**Online Auction:** Report by Chuck Gidley that gifts of vehicles and tools were donated to WICA and WISAR by Christine Natelli, in honor of Tony Natelli (Water Island property owner who died before his home here became a reality). These were sold via an online auction, which netted approximated \$10,000 (\$5000 for each organization).

**Roadsides:** Chair Jim Wilkinson reported that he meets with crew daily and that \$50-75,000 is spent by Government clearing roadsides on Water Island annually. This may decrease with the budgetary constraints in 2012.

**Website:** Jim Wilkinson, chair, reported 7,579 visits to WICA website by 3,579 unique visitors. Sections for "News" and "Members" are used to post information for members, including the Annual Meeting Package and Voting Proxy. This helps reduce cost of WICA mailings/postage.

**Beach:** Glen Petit, chair, recapped the reported beach activities of pavilion and palapa repairs. Administrator Barbara Petersen is coming this winter for a town meeting to address ongoing

issues of boat overuse of facilities and dogs on the beach. The beach is jointly managed by CZM, Parks & Rec, and DPNR, therefore WICA does not have standing to direct the maintenance of Honeymoon Beach (according to J. Bohr, Government Liaison chair).

**Security:** Chair Joe Mancino reported of a few incidents of boat parts stolen in Flamingo Bay, and an episode of vagrancy on the beach which was handled. When security issues arise, he calls upon community members...and he emphasized that the strength of the community is the force of enforcement. He called for public support in confronting individuals for underage or drunk driving, and other disorderly behavior. Also asked home owners to pass word to their renters that the community does have standards of conduct, and that the laws regarding vehicle operation are the same as in St Thomas.

**Auction:** Chair Missy Petit reported that net proceeds for 2011 Auction was \$12,730.38. Work is underway for 2012 Auction to be held February 18. Help is needed, please contact Missy.

**Beautification:** Chair Mercy Blosser reported several activities: Beach pavilion painting/fans; dinghy dock repairs coordinated by Wally Henshaw; repair of flag poles and lights at the ferry dock; and cleaning/repair/painting of the Mail Depot/Library, including additional mailboxes and new placement of community bulletin board. All work was done by volunteers, coordinated by Ms. Blosser. Art work for "Phillips Landing" was created and donated by Pat Cheesborough.

### **OLD BUSINESS**

**Ferry dock parking:** Three alternative plans were sketched and submitted by Ray Lopez for consideration. This project will be passed to the 2012 WICA EC to follow-up on.

**By-Laws Committee Review/Proposed Changes:** By Laws Committee submitted proposed changes which were circulated to membership with Annual Meeting package. Must have 2/3 of membership present to vote on changes. This will be postponed to 2012, and proxy circulated for needed vote.

**Nominating Committee:** Vice-President Stuart Butler presented the following tellers for the 2012 Annual Meeting: John Coleman and Roger Michaels. He presented the 2012 Slate of Officers. Request was made for any nominations from the floor.

President – Kathy Butler  
Vice President – Joanne Bohr  
Secretary – Mary Lynn Tucker  
Treasurer – Mercy Blosser  
Member-at-Large – Barbara Archibald (serving 2nd of 2 years)  
Member-at-Large – Karen Congero (serving 2nd of 2 years)  
Member-at-Large – David Roselle (2years)  
Member-at-Large – Erik Ackerson (2 years)  
Member-at-Large – Mary Dunakey (1 year)

Paper ballots distributed for vote, slate approved as proposed.

New officers and At-Large Members seated.

## NEW BUSINESS

**Remarks by New President:** Opening remarks offered by President Kathy Butler.

**Water Island Recycling Project:** Tom McCoy presented a proposal from the VI Recycling Partnership (VIRP) to begin to work with Water Island residents in a pilot source-separation program carried out in cooperation with UVI, and funded by a grant. Motion made that WICA pursue participation in the recycling program. Passed. More information to be shared via website as it becomes available.

**2012 Budget Proposal:** Kathy Butler presented the proposed 2012 budget. After discussion of each item, an amended budget was submitted and approved.

Administration- \$2,000

Auction- \$5,000

Beach- \$9,000

Beautification- \$1,000

Insurance - \$3,500

Community Outreach - \$3,500

Public Safety - \$1,500

Removal of vehicles/boats - \$2,000

Roads/docks - \$500

Roadsides - \$2,000

Waste Management - \$1,800

WISAR donation - 0

TOTAL - \$31,800 (down from \$46,000 projected budget in 2011)

**Contingency fee:** Motion for \$5000 emergency contingency fund. Seconded. Passed.

**Dues:** Motion that dues are to remain at \$150. Seconded. Passed.

**Nominating Committee for 2012:** Vice President Joanne Bohr (chair), Glen Petit, and Marion Wilkinson. Motion to accept/Voted/approved.

**Committee Chairs:** Kathy Butler reviewed the following committees and the head of each. Anyone interested in assisting the committee, please contact the chair and let them know.

**Abandoned Cars** – Chuck Gidley, Chair

**Auction Committee** – Missy Petit, Chair

**Beach Committee** – Joe Worts, Chair

**Beautification Committee** – Mercy Blosser, Chair

**Government Liaison Committee** – Joanne Bohr, Chair

**Land Use Committee** – Chuck Gidley, Chair

**Membership** – Bob Blosser, Chair

**Nominating Committee** –Stuart Butler, Chair; Sue Bubb, Erik Ackerson

**Outreach Committee** – Barbara Archibald, Chair

**Roads** – Chuck Gidley, Chair

**Roadside Committee** – Jim Wilkinson, Chair

**Security Committee** – Joe Mancino, Chair

**Web Site** – Jim Wilkinson



**Announcements:**

- Problem with golf carts being accidentally taken at ferry dock. Suggestion that renters take the key when they park the cart & property owners mark their golf cart so that renter can identify them.
- Website – new section proposed that will offer a place for members to suggest solutions to problems which they might have identified. Visitors may make suggestions in the “comment” section.
- Dogs on the beach – this ongoing problem will be discussed at town meeting with Administrator. It was reported that a petition was suggested by DPNR Director Tapia...this would encourage them to take action.
- Announcement made that water had been taken from the firehouse & that this put the community at risk if there should be a fire & the truck needed filling. Vigilance needed to prevent water from being taken in the future.

A motion was made to adjourn the meeting. Seconded and vote taken with unanimous approval.

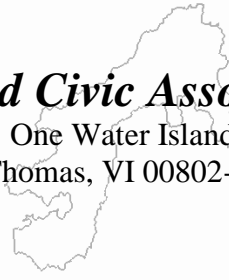
Meeting was adjourned at 11:25 AM.

Respectfully submitted,

Mary Lynn Tucker  
WICA Secretary  
January 30, 2012

# *Water Island Civic Association, Inc.*

One Water Island  
St Thomas, VI 00802-7800



## **Proposed Slate for 2013 Executive Committee**

President .....Jim Wilkinson  
Vice-President .....Chuck Gidley  
Secretary .....Joanne Bohr  
Treasurer.....Mercy Blosser

Member at Large .....Erik Ackerson (serving 2<sup>nd</sup> of 2 year term)  
Member at Large .....David Roselle (serving 2<sup>nd</sup> of 2 year term)  
Member at Large .....Joe Worts (2 year term)  
Member at Large .....Jim Zimmerman (2 year term)  
Member at Large .....Glen Petit (1 year term)

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## **Proxy and Ballot**

As a Member in Good Standing of the Water Island Civic Association, I hereby appoint

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with the power of substitution by proxy, to attend and vote on my behalf at the Annual Meeting to be held Saturday, January 19, 2013.

Member signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you wish to cast a vote for a specific candidate(s), please circle the appropriate name(s) above and your proxy representative will cast that vote on your behalf.

**Please note:** Nominations can be accepted from the floor at the Annual Meeting. If a specific choice is indicated on this ballot, your proxy representative may not vote for any individual nominated from the floor for that position.

Please indicate below any additional instructions for your proxy representative:

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***Your vote is very important!***  
***Please return this completed form as soon as possible, or go to the Member's Section of [www.WaterIslandWICA.com](http://www.WaterIslandWICA.com) and fill-in & submit this Proxy on-line.***

## Water Island Civic Association, Inc.

### PROJECTED BUDGET FOR 2013

WICA fund sources:   Banco Popular - Checking Account  
                               Vanguard Investment - General Account  
                               Vanguard Investment - Auction/Capital Improvement Account

Projected 2012 revenue: \$16,500.00 (110 WICA membership dues @ \$150.00)  
                               \$17,000.00 (Auction proceeds) <sup>6</sup>  
                               **\$33,500.00 Projected Total**

Line Item	2012 Budget	% of Budget	Actual Expenses 01/03/2012 through 12/14/2012	2013 Budget (Projected)
Administration <sup>1</sup>	2,000.00	94%	1,876.37	2,000.00
Auction <sup>6</sup>	5,000.00	54%	2,680.61	3,500.00
Beach <sup>2</sup>	9,000.00	17%	1,503.01	2,000.00
Beautification	1,000.00	2%	20.14	500.00
Community Outreach <sup>3</sup>	3,500.00	17%	587.31	2,000.00
Insurance	3,500.00	101%	3,526.12	3,600.00
Public Safety	1,500.00	6%	91.94	1,000.00
Removal of Vehicles/Boats	2,000.00	263%	5,262.50	1,000.00
Roads/Docks	500.00	0%	0.00	500.00
Roadsides <sup>4</sup>	2,000.00	58%	1,155.50	2,500.00
Waste Management <sup>5</sup>	1,800.00	68%	1,230.00	1,500.00
WISAR Donation <sup>6</sup>	0.00		5,000.00	4,000.00
	<b>\$ 31,800.00</b>	<b>72%</b>	<b>\$ 22,933.50</b>	<b>\$ 24,100.00<sup>7</sup></b>

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- 1 Administration expenses include Publications/Membership; Mailings; and catered breakfasts at the Annual Meeting and purchase of computer, tape recorder, speakers, table cloths, and presentation plaques.
  - 2 Beach expenses include transportation cost for equipment to remove coconuts and dead fronds from some of the Palm trees, WICA's share of expenses in accordance with the MOU with Parks and Recreation, and supplies and daily cleaning of the bathrooms.
  - 3 Community Outreach includes a donation to the Breakfast with Santa Committee to purchase presents for the children, and expense of food.
  - 4 Roadside expenses include lunches for the work crews, and pushing back the debris pile.
  - 5 Waste Management includes weekly removal of trash from mail depot on Water Island.
  - 6 All Auction related Revenue/Expenses are applied to the Vanguard Investment – Auction/Capital Improvement Account
  - 7 Proposed dues to remain at \$150.00 per family membership. Projected expenses that exceed actual income will be taken from WICA saving reserves. The By laws provide for: "In exceptional circumstances, the Executive Committee may authorize the expenditure of funds over and above the aggregate amount of budgeted items", by resolution this amount for 2013 is not to exceed \$5,000.00.