



Water Island Civic Association, Inc.

One Water Island
St Thomas, VI 00802-7800

Notice of 2018 Annual Meeting

The Annual Meeting of the Water Island Civic Association will be held **Saturday, February 17, 2018** at the Fire Hall, above the Flamingo Bay Marina. Registration will begin at 8:30am, and the Meeting will commence at 9:00am.

Please find the following attached:

1. Meeting Agenda
2. Summary of 2017 Treasurer's Report
3. Minutes of 2017 Annual Meeting
4. Proposed Slate of 2018 Officers and Members-at-Large / Voting Proxy Form and Ballot
5. Projected 2018 Budget

It is very important that any member who is unable to attend submit a proxy, which designates an individual who will represent them at the meeting. A quorum of voting members must be obtained in order to hold the meeting. Please refer to the attached Proxy form.

Please contact any EC member if you have any questions. We look forward to seeing you at the Annual Meeting.

Martha Langkammerer,
Secretary



Water Island Civic Association, Inc.

One Water Island
St Thomas, VI 00802-7800

Agenda - 2018 Annual Meeting - February 17, 2018

Call to Order

Opening Remarks - President David Roselle

2017 Annual Meeting Minutes - Martha Langkammerer, Secretary

Treasurer's Report - Renate Hauser, Treasurer

Auditor's Report

Committee Reports:

1. Abandoned Vehicles - David Roselle
2. Auction - Mercy Blosser
3. Beach – Millie Lovett
4. Beautification – Teri Pearsall
5. Government Liaison - Joanne Bohr & Mary Dunakey
6. Membership - Bob Blosser
7. Outreach - Mercy Blosser
8. Roads & Docks – David Roselle
9. Roadside Maintenance – David Roselle
10. Security – Joe Mancino
11. Website- Jim Wilkinson

Old Business

Announcement of Voting Procedures/Introduction of Tellers

Report from Nominating Committee: Proposed 2018 Slate of Officers

Election of 2018 Officers and Members-at-Large

Introduction of New President

Remarks by New President

New Business

Presentation of 2018 Budget/Dues, and Vote

2018 Nominating Committee

2018 Committee Chairs

Announcements

Adjourn

Water Island Civil Association, Inc.
One Water Island
St. Thomas, VI 00802-7800

2017 Annual Meeting Minutes

On Saturday, January 28, 2017, the Annual Meeting of the Water Island Civic Association was held at Shaffer Hall on Honeymoon Beach. The meeting was called to order at 9.06 a.m. Jim Wilkinson and Chuck Gidley confirmed that a quorum was represented, with a majority of voters represented by attending members and proxies received. All 2017 presiding Officers and At-Large members were present, with exception of Beth McConnell and Hannah Cutler.

Joanne Bohr, President, opened the meeting with a welcome to attendees and a reflection on the past year. She concluded by thanking WICA members for putting their trust in her and the Executive Committee and encouraged members to participate in WICA activities.

An invocation was offered by Eddy Cheeseborough.

There was a moment of silence for remembrance of Water Island residents and visitors who had passed during 2016.

2016 Annual Meeting Minutes: The minutes of the Annual Meeting of January 15, 2016 were presented. A motion was made, seconded, and passed unanimously to dispense with the reading of the minutes and approve them as written.

2016 Year-End Treasurer's Report: Renate Hauser presented the Treasurer's Report. A motion was made, seconded, and passed unanimously to accept the report as submitted. The 2016 Treasurer's Report is available on the WICA website.

Audit: Linda Gidley, Mercy Blosser and Jackie Coleman conducted audit confirming that the 2016 financial records as presented were accurate and in accordance with standard accounting practices. A motion was made, seconded, and unanimously passed to accept the audit as presented.

Committee Reports

Abandoned Vehicles: David Roselle, chair, reported the removal of three vehicles in 2016. Police are reported to be coming over next week to tag abandoned vehicles in preparation for removal.

Auction: Mercy Blosser, chair, thanked contributors, volunteers, and bidders for making the 2016 auction a success. The net income was \$20,000.

Beach: No beach report.

Beautification: No report.

Government Liaison: Joanne Bohr and Mary Dunakey.

In May, 2016 WICA was asked to meet (and shuttle) our Administrator and Assistant Commissioner of Sport, Park and Recreation to review the issues of abandoned cars and beach issues. The government group arrived with 10 persons from the Administrator's office, Sports, Park and Rec. and DPNR permitting and enforcement officers.

While at the beach, the DPNR enforcement officer and Assistant Commissioner White (SP&R) began a discussion of the swim buoys. WICA was granted a permit for the buoy placement in 1981 which expired in 2001. Commissioner White was concerned about the tour boats tying to the palm trees, etc. and the DPNR enforcement officer suggested to Mr. White that SP&R apply for a new swim buoy permit that crossed the entire beach allowing only access according to the Open Shorelines Act.

WICA offered assistance to Assistant Commissioner White in obtaining the permit and financial assistance in the final buoy placement.

After several discussions with both J. P. Oriol, Director of DPMR and Assistant Commissioner White, they have agreed on buoy placement and permitting process has begun.

Membership: Bob Blosser, chair, reported that as of the date of the annual meeting, there were a total of 100 paid memberships for 2016, including 5 new members, of whom 2 are first-time members and 3 returning members. Of the 2015 members, seven did not renew their WICA membership.

Outreach: No report.

Roads/Roadsides: David Roselle, Chair. David reported that a 4 man crew worked diligently for 4 weeks to get all roads cleared of heavy brush and grass. The roadside crew supervisor, Sean Brown agreed to extend the crew for an additional two weeks to complete the work. David recommended that WICA send a letter of appreciation to Sean for the much appreciated effort.

In addition WICA hired Patrick Williams for an additional 3-4 weeks and he accomplished a great deal. Also, Katie Eyre patched the lower portion of Providence Hill Road.

Security: No report. [Doug Ackley not present]

Website: Jim Wilkinson, chair, reported that since January 1, 2016, the website has had 5,985 visits, 2,365 visitors, and 15,283 page views. He emphasized that the "News" section is used to constantly update the happenings that concern all residents and visitors. The "Members" section is used to post WICA Meeting Minutes as well as more sensitive membership information. Jim often receives comments from part time residents expressing appreciation for being able to stay in touch with what is happening on Water Island. Jim is open to suggestions for improving the website.

Old Business:

Water Island Search and Rescue (WISAR):

WISAR members were recognized for the outstanding work they do on behalf of Water Island residents and visitors. Rachael Ackley, Tom McCoy and Jim Zimmermann were especially thanked for the tremendous amount of time and effort they contribute.

WISAR report: Jim Zimmermann reported WICA appropriated \$16,000 to purchase a high efficiency, low water use fire truck. This appropriation covered the entire cost of the purchase. WICA was presented with a plaque from WISAR in appreciation for this funding.

The EMS vehicle has been used at least 5 times for WISAR to respond to calls. The fire vehicle has not been used in an actual situation. The fire vehicle, EMS vehicle and the WISAR boat are run every Thursday for both training and maintenance purposes. Anyone who is interested in participating in WISAR is encouraged to notify one of the WISAR officers and to come to the Thursday morning sessions to become familiar with the equipment and procedures.

Lisa Bertrand volunteered to sell WISAR shirts at Dinghys.

Joint statement by Alex Randall and Lisa Bertrand:

A negotiated agreement regarding noise pollution has been reached by Alex and Lisa which is acceptable to both parties. Other than stating that Karaoke night has been discontinued and Trivia Night will be from 6-7:30 pm, details were not revealed.

Election of 2016 Officers

Patton Mulford and Terry Learmont were introduced as tellers for voting. A slate of officers was presented, and no nominations were made from the floor. A motion was made, seconded, and passed unanimously to accept all proposed officers, as follows:

President: David Roselle

Vice-President: Beth McConnell

Secretary: Martha Langkammerer

Treasurer: Renate Hauser

Members at large: Mary Dunakey (2nd year of 2-year term); Steve Rampino (2nd year of 2-year term); Joanne Bohr (1 year term); Chuck Gidley (1st year of 2-year term); Rachael Ackley (1st year of 2-year term).

New Business:

- The Nominating Committee for for 2017 will be Beth McConnell and Millie Lovett.
- Committee Chairs: Millie Lovett will chair the Beach Committee and Terri Pearsall will chair the Beautification Committee. All other committee chairs will continue in their roles.

- Linda Gidley requested a donation to Lucky Paws Foundation, which works to help control the feral cat population. Linda also asked for volunteers to help trap and transport the cats. A motion was made and passed to make \$1,000 contribution to the foundation.
- Mary Dunakey proposed that WICA pay Patrick Williams to do routine maintenance on roadsides instead of letting it get out of hand. A motion was made and passed to increase Roadside Maintenance budget from \$5,000 to \$20,000. The Executive Committee will determine when Patrick's services are required. WICA will continue to work with Sean Brown to see that he Roadside Crew provides services.
- Auction: Marion Wilkinson announced that the Auction will be held on March 4, with registration beginning at 8am and the live auction starting at 9am. The silent auction and furniture sale will close at 10:30 am.
- Road Patching: Fred Northup volunteered to help with patching the roads. He will have a report at next year's annual meeting.
- **2017 Budget Proposal:** The following modifications were made to the projected budget (Budget is available on WICA website):
 - Roadsides item increased to \$20,000.
 - Removal of Vehicles/Boats was increased to \$10,000.
 - Donation to Lucky Paws Foundation \$1,0000.

A motion was made to conclude the meeting; this motion was seconded and passed. The meeting was adjourned at 11:10 am.

Respectfully submitted,

Martha Langkammerer,
Secretary

WATER ISLAND CIVIC ASSOCIATION, INC.
Income Statement
For the Twelve Months Ending December 31, 2017

	Current Month		Year to Date	
Revenues				
Contributions-Auction	\$ 0.00	0.00	\$ 14,994.71	45.47
Membership dues	0.00	0.00	14,100.00	42.76
Investment Income	76.14	2.29	630.56	1.91
Abandoned Vehicles Income	3,250.00	97.71	3,250.00	9.86
	<u>3,326.14</u>	100.00	<u>32,975.27</u>	100.00
Cost of Sales				
Total Cost of Sales	<u>0.00</u>	0.00	<u>0.00</u>	0.00
Gross Profit	<u>3,326.14</u>	100.00	<u>32,975.27</u>	100.00
Expenses				
Administration	(345.12)	(10.38)	1,538.24	4.66
Auction	0.00	0.00	933.00	2.83
Beach	0.00	0.00	2,600.00	7.88
Charitable Contributions	0.00	0.00	1,000.00	3.03
Insurance	0.00	0.00	4,105.99	12.45
Removal of Vehicles/Boats	0.00	0.00	6,397.50	19.40
Roads/Docks	0.00	0.00	5,193.00	15.75
Roadsides	4,900.00	147.32	11,620.00	35.24
Waste Management	(100.00)	(3.01)	900.00	2.73
WISAR Donation	0.00	0.00	10,000.00	30.33
	<u>4,454.88</u>	133.94	<u>44,287.73</u>	134.31
Net Income	\$ <u>(1,128.74)</u>	(33.94)	\$ <u>(11,312.46)</u>	(34.31)

WATER ISLAND CIVIC ASSOCIATION, INC.

Balance Sheet
December 31, 2017

ASSETS

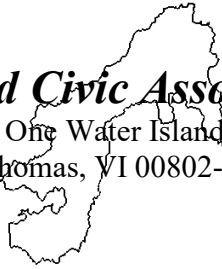
Current Assets		
Regular Checking Account	\$	8,580.02
Vanguard Inv. - General Acct		4,971.91
Vanguard Inv - Auction/Capital		73,439.25
		<hr/>
Total Current Assets		86,991.18
Property and Equipment		<hr/>
Total Property and Equipment		0.00
Other Assets		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>86,991.18</u>

LIABILITIES AND CAPITAL

Current Liabilities		<hr/>
Total Current Liabilities		0.00
Long-Term Liabilities		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		0.00
Capital		
Beginning Balance Equity	\$	95,118.12
Retained Earnings		3,185.52
Net Income		(11,312.46)
		<hr/>
Total Capital		86,991.18
		<hr/>
Total Liabilities & Capital	\$	<u>86,991.18</u>

Water Island Civic Association, Inc.

One Water Island
St Thomas, VI 00802-7800



Proposed Slate for 2018 Executive Committee

- PresidentDavid Roselle
Vice-PresidentBeth McConnell
SecretaryJulie Northup
TreasurerMercy Blosser
- Member at LargeMillie Lovett (serving 1st of 2 year term)
Member at LargeAmy Dempsey (serving 1st of 2 year term)
Member at LargeGlen Petit (1 year term)
Member at LargeChuck Gidley (2nd of 2 year term)
Member at LargeRachael Ackley (2nd of 2 year term)

Proxy and Ballot

As a Member in Good Standing of the Water Island Civic Association, I hereby appoint

with the power of substitution by proxy, to attend and vote on my behalf at the Annual Meeting to be held Saturday, February 17, 2018.

Member signature: _____ Date: _____

If you wish to cast a vote for a specific candidate(s), please circle the appropriate name(s) above and your proxy representative will cast that vote on your behalf.

Please note: Nominations can be accepted from the floor at the Annual Meeting. If a specific choice is indicated on this ballot, your proxy representative may not vote for any individual nominated from the floor for that position.

Please indicate below any additional instructions for your proxy representative:

Your vote is very important!
Please return this completed form as soon as possible, or go to the Member's Section of www.WaterIslandWICA.com and fill-in & submit this Proxy on-line.

Water Island Civic Association, Inc.

PROJECTED BUDGET FOR 2018

WICA fund sources: Banco Popular - Checking Account
 Vanguard Investment - General Account
 Vanguard Investment - Auction/Capital Improvement Account

Projected 2018 revenue: \$15,000.00 (100 WICA membership dues @ \$150.00)
 \$0.00 (Auction proceeds) ⁹
 \$15,000.00 Projected Total

Line Item	2017 Budget	% of Budget	Actual Expenses 01/01/2017 through 12/31/2017	2018 Budget (Projected)
Administration ¹	2,000.00	77%	1,538.24	2,000.00
Auction ⁹	2,500.00	37%	933.00	0.00
Beach ²	5,500.00	47%	2,600.00	5,000.00
Beautification ³	1,000.00	0%	0.00	1,000.00
Community Outreach ⁴	1,500.00	67%	1,000.00	1,000.00
Insurance	4,200.00	98%	4,105.99	4,500.00
Public Safety ⁵	500.00	0%	0.00	500.00
Removal of Vehicles/Boats	10,000.00	64%	6,397.50	1,000.00
Roads/Docks ⁶	5,500.00	94%	5,193.00	10,000.00
Roadsides ⁷	20,000.00	58%	11,620.00	18,000.00
Waste Management ⁸	1,400.00	64%	900.00	1,400.00
WISAR Donation	5,000.00	200%	10,000.00	5,000.00
	\$ 59,100.00	75%	\$ 44,287.73	\$ 49,400.00 ¹⁰

-
- 1** Administration expenses include Publications/Membership; Mailings; Website; Office Supplies; Telephone Directory and catered breakfast at the Annual Meeting.
 - 2** Beach expenses include WICA's share of trimming palm trees and for daily cleaning of the bathrooms, and repairs/maintenance of swim buoys.
 - 3** Beautification expenses include labor and materials to enhance the appearance of the island.
 - 4** Community Outreach includes outreach projects, donation to The Nature Conservancy, and support for group dinner for Music Festival Musicians.
 - 5** Public Safety includes lunch for Police Officers assigned to monitor activity on Honeymoon Beach, and other safety related expenses.
 - 6** Roads/Docks include cost of new ferry dock lighting, and paving on Deep Water Dock Road.
 - 7** Roadside expenses include roadside cutting as necessary.
 - 8** Waste Management includes weekly removal of trash from mail depot on Water Island.
 - 9** All Auction related Revenue/Expenses are applied to the Vanguard Investment – Auction/Capital Improvement Account
 - 10** Proposed dues to remain at \$150.00 per family membership. Projected expenses that exceed actual income will be taken from WICA saving reserves. The Bylaws provide for: "In exceptional circumstances, the Executive Committee may authorize the expenditure of funds over and above the aggregate amount of budgeted items", by resolution this amount for 2018 is not to exceed \$5,000.00.